PRE ARRIVAL AND LOADING CHECKLIST

THIS CHECKLIST IS TO BE COMPLETED BY THE CHIEF OFFICER PRIOR TO ARRIVAL IN PORT AND LOADING OF CARGO AND A LOG ENTRY MADE

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| HAVE THE FOLLOWING BEEN UNDERTAKEN: | Initials |
| Are the cargo holds clean and ready for the intended cargo? |  |
| Are hold bilges thoroughly clean and have bilge sections been tested? |  |
| Have hatches been inspected for general condition? |  |
| Have hatch covers been chalk and hose tested and are they watertight? |  |
| Has the Chief Officer inspected all holds? |  |
| Have all cranes, rigging and lifting equipment been inspected and any defects rectified? |  |
| Are cranes and wires sufficiently lubricated? |  |
| Are details of the intended cargo available and can the vessel safely carry the cargo? |  |
| Is the intended cargo operation within the SWL of the lifting equipment? |  |
| Has a cargo loading plan been prepared? |  |
| Has trim, stress and stability been calculated and found within safe limits at all stages of cargo operations? |  |
| Has the cargo loading plan been discussed with the shore and a final plan agreed and discussed with the other Officers. |  |
| Is the designated ballast hold, ballast suction blanked? |  |
| Has a draft survey been carried out? |  |
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| CHIEF OFFICERS SIGNATURE:  DATE: | |